

McFarlin Childcare COVID-19 Protocols

Staff

- Must have temperature taken upon arrival
- Must not be admitted with a temperature of 100 degrees or higher or other respiratory symptoms
- Will monitor symptoms regularly & not report to work if feeling ill
- Wear masks always unless by themselves

McFarlin Families

- Parents must wear masks for pick up and drop off
- Must use responsible social distancing practices by observing marked areas at least 6 feet apart
- Will be patient and understanding of potential wait times
- Must adhere to current illness policy & agree to report any positive COVID-19 result to the center
- Parents will not be allowed inside the secure children's area or on the playground
- Children will have temperature taken upon arrival along with a general health check
- Children will not be admitted with a temperature of 100 degrees or higher or other respiratory symptoms as outlined by the CDC
- Once a child is checked out for the day, they are unable to return to school until the following day

Drop Off Procedures

- All families will enter the church through the northeast sliding doors during regular program drop off hours.
- Drop off outside of regular program hours will occur through the main southwest church entrance.
- There will be designated staff to facilitate pick up and drop off to lessen exposure with staff and parents. Hands will be sanitized in between each interaction.
- Children will be dropped off one at a time/family groups (health check and directors notating arrival)
- While waiting, families will space out at least six feet apart in the foyer and inside of Fenn Hall if necessary
- Parents will give written notes with any pertinent information to be delivered to classroom teachers
- Children will wash/sanitize hands upon classroom arrival

Pick Up Procedures

- All families will enter the church through the northeast sliding doors
- Pick up will occur at the northeast day care doors by Fenn Hall, pick up is not allowed on the playground

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- There will be designated staff to facilitate pick drop off to lessen exposure with staff and parents. Hands will be sanitized in between each interaction.
- While waiting, families will space out at least six feet apart in the Foyer
- Parents will receive written notes with any pertinent information from classroom teachers
- Families needing more information from teachers will work with pick up to accomplish this through the day care portable phone and walkie talkies or indicate request for later communication through calls or emails

Illness

- For non-COVID illnesses, in addition to following all policies and procedures as outlined in the handbook, children must remain home at least 48 hours after symptoms resolve before returning to the center.
- In the event of a positive COVID-19 case at the center, staff & children in the exposed classroom are required to quarantine & McFarlin will follow the guidance below as recommended by the CDC.
- Individuals who test positive will not be allowed to return until they have met all the criteria established by CDC to end home isolation.
- Individuals determined to have had close contact with someone who has tested positive for Covid-19 will be required to quarantine. These individuals may return when they meet all of the following criteria:
 - Daily symptom monitoring continues for entire 14 days following close contact **AND:**
 - No symptoms have developed for 10 days after last close contact or;
 - No symptoms have developed for 7 days after last close contact and a negative COVID-19 test result on day 5 after exposure or later and;
 - Strict adherence to face covering, social distancing, and hand hygiene protocols are followed

Additional Practices

- Every effort will be made to have the same staff with the same group of children each day
- Teachers and children will sanitize hands when entering and leaving classrooms
- The Indoor play area & Fenn Hall will not be used
- Playground time will be limited to ensure proper cleaning & social distancing is followed
- Increased levels of sanitation will be implemented throughout the facility each day with support from the custodial staff