



Day Care Waitlist Agreement & Enrollment Form

The purpose of this agreement is to provide an understanding of the wait list and enrollment process. This form constitutes a binding agreement.

- Enrollment is based upon space availability using the date parents put their child(ren) on the waiting list.
- A signed waitlist agreement and fee payment is required to be placed on the waitlist.
- A one-time, \$50 non-refundable fee due to be placed on the waitlist. Priority status is given to siblings of enrolled children and staff children.
- A \$200 non-refundable reservation & supply fee is due once an enrollment date is accepted.

Name(s) of Child(ren):
Due Date/DOB:
Parent/Guardian Name:
Phone:
Address:
City: **Zip:**
Email:

I agree to pay the required fees at time of wait list enrollment and date acceptance. I acknowledge that if I withdraw my family from the waitlist or Center, I will not receive a refund for any prior paid fees.

Parent/Guardian Signature:

TO BE COMPLETED BY CENTER DIRECTOR ONLY

Center Director's Initials: Date Agreement Received:

Waitlist Fee

Enrollment Date Accepted:

Reservation & Supply Fee

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